

Central Joint Fire District

Standard Operating Procedure



Central Joint Fire District

SUBJECT: Emergency Recall Procedure

SOP Number: 415B
Effective Date: 1/12/05
Revised Date:
Approved:

PURPOSE: The purpose of this standard is to define the procedures by which all personnel are alerted when an emergency recall is required.

SCOPE: This standard applies to all personnel serving with Central Joint Fire District at the scene of an emergency.

ENFORCEMENT: Enforcement of this standard rest with the Incident Commander and/or the Safety Officer.

APPLICATION:

415B.1 Guidelines

In the event an emergency occurs requiring the immediate evacuation of all emergency response personnel, the pump operator, and ALL units with air horns, will be notified to immediately sound a long, continuous blast on the air horns (30 seconds). After a 15 second pause, another 30-second blast of the air horns will be sounded.

415B.2 Evacuation Command

The person who has ordered the evacuation will simultaneously make an announcement over the radio for all personnel to evacuate the building, structure, or area. The announcement should follow this format:

“Attention, emergency traffic, emergency traffic, all personnel immediately evacuate the _____ building/structure/area.”

The transmission of this message must be slow and deliberate so that everyone understands what is to be done.

415B.3 Responsibility of personnel

Upon hearing the above warnings, all personnel will immediately evacuate the building, structure, or area and report to your respective vehicle or officer for an immediate head count. The officer will then immediately notify the Incident Commander, in person, that ll of their personnel are accounted for.

415B.4 Compliance

The person who ordered the evacuation must immediately report to the Incident Commander and be prepared to justify the need for the evacuation. Once the Incident Commander has assessed the situation operations will continue, meeting the needs of the incident as it now stands.

415B.5 Alternate alerting method

An alternate method of alerting the personnel by radio would be to have the Wood County Communications Center set an “All Page” and make the above announcement.