

Central Joint Fire District

Standard Operating Procedure



Central Joint Fire District

SUBJECT: Lead Instructor's Responsibilities
Live burns of acquired structures

SOP Number: 221A
Effective Date: 4/7/92
Revised Date:
Approved:

PURPOSE: It is the intent of this fire department to provide the highest level of training and education to all personnel while maintaining the highest degree of safety during training activities. This procedure provides the basic guidelines that must be followed to prevent injuries during training evolutions.

SCOPE: This procedure applies to all personnel conducting or involved in any official training provided by the fire department either on fire department property or any other designated site used for training.

ENFORCEMENT: The Training Officer, Fire Chief, and/or Safety Officer have the authority for enforcement of this policy. In addition, any officer or firefighter conducting or participating in any fire department training activity has the responsibility to adhere to this procedure. Authority to deviate from the procedure rests solely with the Training Officer who bears full responsibility for the results of any deviation.

APPLICATION: The following checklist shall be used as a basis for all live fire training. Form F155.221A shall be completed when conducting live fire operations.

PERSONNEL RESPONSIBILITIES for LEAD INSTRUCTOR

- _____ Establish objectives and lesson plan for training
- _____ Plan and coordinate all training activities
- _____ Monitor activities to ensure safe practices
- _____ Coordinate lighting of fires with safety officer
- _____ Inspect building integrity prior to each fire
- _____ Assign safety officer
- _____ Assign instructors (no more than 5 students per instructor)
- _____ Document unusual conditions/events that are encountered
- _____ Document any injuries that occur. Include cause and treatment given
- _____ Brief instructors on responsibilities
 - _____ Accounting for assigned students
 - _____ Clothing & equipment inspected
 - _____ Assessing student performance
 - _____ Achieving tactical and training objectives
 - _____ Monitoring safety

- _____ Assign coordinating personnel, as needed
 - _____ Communications Name: _____
 - _____ Apparatus staging Name: _____
 - _____ Equipment staging Name: _____
 - _____ Personnel welfare Name: _____
 - _____ E.M.S. Name: _____
 - _____ Water supply Name: _____
 - _____ SCBA Name: _____
 - _____ Public relations Name: _____
- _____ Ensure adherence to this standard by all personnel, within the training area
- _____ File all necessary paperwork with public safety services office