

Central Joint Fire District

Standard Operating Procedure



Central Joint Fire District

SUBJECT: Inspection Report/Hazards Form

SOP Number: 1512
Effective Date: 5/2/93
Revised Date:
Approved:

PURPOSE: The purpose of this standard is to define the purpose of form F1512 used by the Central Joint Fire District.

SCOPE: This standard applies to any department personnel who has conducted a fire safety inspection in accordance with SOP 121D and wishes to notify persons responsible for the condition of the inspected property of fire safety code violations.

ENFORCEMENT: Responsibility for adherence and enforcement of this standard shall rest with the Fire Safety Inspector and Fire Chief.

APPLICATION:

Form F1512 shall be completed whenever a Fire Safety Inspector observes fire safety code violations of which the persons responsible for the condition of the inspected property shall be subsequently notified.

Form F1512 shall serve to document the type of discrepancy and schedule for the correction of the discrepancy. Form F1512 shall also serve as notification of persons responsible for the condition of the inspected property of discrepancies found therein, of their responsibility to take corrective action.