

# Central Joint Fire District

## Standard Operating Procedure



*Central Joint Fire District*

**SUBJECT:** Logs and Forms

**SOP Number:** 150  
**Effective Date:** 4/7/92  
**Revised Date:**  
**Approved:**

**PURPOSE:** The purpose of this standard is to define the types and purpose of Logs and Forms used by the Central Joint Fire District.

**SCOPE:** This standard applies to all operations of the Central Joint Fire District.

**ENFORCEMENT:** Responsibility for adherence and enforcement of this standard shall be with all members of the Central Joint Fire District.

**APPLICATION:** All forms contained in this section have the purpose of documenting the day to day operations of the Central Joint Fire District. All members of the Central Joint Fire District have the responsibility to ensure that the proper forms and documentation are completed and submitted to the proper authority in a timely manner.